

# **Krewe du Lac By-Laws**

## **Article I – Board of Directors**

The Board of Directors consists of fourteen members listed as follows: One Captain, three Advisors, and ten board members. One must be a member of Krewe du Lac for a minimum of four years before becoming eligible to be on the Board of Directors. The Captain is appointed by the previous Captain for a lifetime position and is approved by the Board of Directors. In the event the Captain is unable to fulfill his/her duties or responsibilities the Board of Directors will appoint an interim Captain. The Captain appoints the Advisors positions with recommendations from the current Board of Directors. The Board members include a secretary, treasurer, and eight other members. Board members are replaced by recommendations from the Krewe and voted on by the existing Board. The term of a Board member is a minimum of three years and a maximum of six years if approved by a majority vote of the Board. Spouse of outgoing Board member will not be eligible for a position on the Board for three years. All Board of Director members will hold in confidence such matters as deemed necessary.

## **Article II – Duties**

**Captain:** The Captain will call for and preside at all meetings of the organization and will appoint any special committee chairperson with the help of the Board. The Captain only votes in the event of a tie. He/she oversees all functions of the Krewe as well as handles contracts and insurance.

**Advisors:** The Advisors purposes are for guidance and support.

**Secretary:** The Secretary is responsible for taking roll and minutes at each Board meeting and preparing the agenda for meetings. A copy of the minutes will be distributed to each Board member as soon as possible after each meeting. The Secretary is also responsible for the current membership list, membership labels, tracking the terms of Board members and membership.

**Treasurer:** The Treasurer is responsible for current finances including membership dues, all expenditures, and keeping a balanced budget. A fiscal year budget that is from July 1 to June 30 must be prepared by the Treasurer. A written year-end financial statement, prepared by the Treasurer, will be available to the membership upon written request. Checks issued will require two separate Board member signatures. The Treasurer and another Board member will be required to sign each check.

**Remaining Board Members:** Each remaining Board member will be appointed an event for the fiscal year. All Board members will assist the chairperson of that event with all duties.

### **Article III – Membership**

All members must be 21 years of age or older. Potential members are nominated by a current member and then voted on by the Board of Directors. The membership number will be maintained at 150 members. When any individual considered for membership is married, membership must be extended to both spouses, each of who will enjoy the full rights of membership. A member may be removed from the membership because of non-payment of dues or any infringement of the Krewe by-laws without refunding of their annual dues. Complaints may be brought to any Board member and the Board will discuss the complaint and decide if any action should be taken. The Captain will inform the complainant of the Board's decision.

### **Article IV – Royalty**

The Krewe's Royal Court will include a King, Queen, two Dukes, and two Duchesses. Each will be selected with the help of nominations from the membership. Nomination forms will be mailed to the Captain. The Captain and the Board of Directors will vote on the new Court. The identities of the new Royalty will be kept secret until revealed at the annual Ball. A member must be in the Krewe for at least three years before serving on Court. A member who has served as Duke or Duchess may be eligible for King or Queen after a waiting period of three years. A member who serves as King or Queen will not be eligible for any other Court position. Board of Directors members and spouses of Board of Directors members will not be eligible for Court until the second Krewe season after serving on the Board. Once a married member is King or Queen, their spouse will not be eligible for court for five years. Once a married member is Duke or Duchess, their spouse may not be eligible for Court for three years. The Krewe will provide medallions for Court members.

### **Article V – Annual Ball**

The Ball will be held on the Saturday 10 days preceding Mardi Gras. All attendees must be in costume with the exception of the Krewe Royalty. Any individual attending the Ball must be 21 years or older, except during the Court presentation. Individuals under 21 must, by law, leave immediately following Court presentation.

## **Article VI – Ball Invitations**

Each member will receive two invitation tickets, one for the member and one for a guest. Each ticket admits two people. The following guest invitations will be provided to

Royalty as follows:

King – 12 tickets

Queen – 12 tickets

Duchesses – 8 tickets

Dukes – 8 tickets

Outgoing King & Queen – 4 tickets

Captain – 4 tickets

Board members – 3 tickets

VIP – 1 ticket

(1 ticket=2 wrist bands)

## **Article VII – Dues**

1. All dues must be paid by June 1st of each calendar year. All those paying after June 1st will have the rate of a new member. This is to be stated in the annual renewal letter. Such rate will be set annually and is subject to change without notice.
2. After June 1st, new membership waiting list will be considered at the new membership rate.
3. All membership rates will be determined and voted on by the Board of Directors.

## **Article VII – By Laws**

1. These By-laws may be revised or amended at anytime by a majority vote of the Board of Directors at a Board meeting.
2. Proposed amendment from the membership may be submitted to the Board at any time to be considered by the Board of Directors at a Board meeting.